**Adobe Visual Design HelpX Series: Get to Know Photoshop**

Directions: Click on the link below to visit the Get to Know Photoshop tutorial page. Use the content and videos to answer the questions below. Be sure to save and upload this assignment to the course website.

<https://helpx.adobe.com/photoshop/how-to/ps-basics-fundamentals.html>

**Open Images Video**

Which menu allows you to create a new file or open an existing file?

When opening images, which keys (Windows and Mac) will allow you to select multiple files?

List the six presets available in Photoshop:

List three settings that can be customized for any preset (on the right):

**Get Familiar with the Work Area Video**

Describe the document window:

Under which menu can all panels be found in Adobe Photoshop?

What is a tool tip as it relates to the Tools panel?

What does a small triangle in the bottom right corner of a tool on the Tools panel mean?

What is the options bar?

**Learn How to Zoom and Pan Video**

Where can the Zoom and Hand tool be located?

What location will allow you to change the Zoom between In and Out (+ and -)?

Which keys (Windows and Mac) allow you to change Zoom In to Zoom Out?

Which command will allow you to see your entire image in the window?

Which command will allow you to see your image at full size?

What are the keyboard shortcuts to Zoom In and Zoom Out?

**Undo a Command Video**

What is the menu and command to undo the last action?

What is the keyboard shortcut to undo the last action?

Which menu and command allows you to undo multiple steps?

Which panel will allow you to see all of your actions and allows you to step back to any point in time?

**Save your Work Video**

Which menu and command will allow you to save a file as a new file, with a new name?

Which file format will allow you to save layers, text, and effects so they can be opened and edited at a later time?

List two standard file formats for saving Photoshop images that will allow them to open the images with other programs?